

**KOLEJ POLY-TECH MARA BATU PAHAT**

**Lot 55194 (PTD 53869), Jalan Gading Emas 4,  
Taman Gading Emas, Seri Gading,  
83300 Batu Pahat, Johor.  
Tel: 07-4559902 / 07-4556729      Faks: 07-4559562**

**REPORT OF DUTY NOTIFICATION**

This is to confirm that this student has reported for duty in our organization.

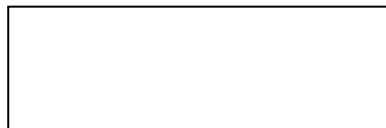
**STUDENT**

Name : \_\_\_\_\_  
I.D. No : \_\_\_\_\_  
Organisation Name : \_\_\_\_\_  
Organisation Address : \_\_\_\_\_  
\_\_\_\_\_

**INDUSTRIAL SUPERVISOR**

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Email : \_\_\_\_\_  
Signature : \_\_\_\_\_

Organisation Official Stamp



The completed form must be submitted to:

**Industrial Training Unit Coordinator  
Kolej Poly-Tech MARA Batu Pahat  
Lot 55194 (PTD 53869), Jalan Gading Emas 4,  
Taman Gading Emas, Seri Gading,  
83300 Batu Pahat,  
Johor.**

**Tel : 07-4559902/07-4556729  
Faks : 07-4559562  
Email : [li\\_kptmbp@gapps.kptm.edu.my](mailto:li_kptmbp@gapps.kptm.edu.my)**

**If this form is not returned within the stipulated date, it will be assumed that the student is not registered and did not report for duty. Hence, no evaluation will be made on the student.**