# HOW TO SEARCH FOR LIBRARY BOOKS
# USING WebOPAC

**Do you know the AUTHOR of the book?**

**YES →** Enter the **author's** name. For an English or a Christian name, please enter the **last name** of the author.
e.g. John Smith
enter **Smith**, John
Elizabeth Tan
Enter **Tan**, Elizabeth

For a Malay name, enter Direct
e.g **Ismail Kamus**

**NO ↓**

**Do you know the TITLE of the book?**

**YES →** Enter the **title** of the book.
e.g. THE SECRET OF THE SERPENT
(If the title starts with **a, an** and **the** please omit the word)
Enter : **Secret of the serpent**

**NO ↓**

**Do you know the SUBJECT of the book?**

**YES →** Enter the subject of the book that you want.

e.g Artificial Intelligence Marketing, Computer Aided Design

**NO ↓**

Note down the **CALL NUMBER** and go to the respective shelves to search for the book.

e.g Call Number
**BF23.A456**
**HF131.Z748**

**PLEASE CONTACT THE LIBRARY STAFF ON DUTY FOR FURTHER ASSISTANCE**