

ACTIVITIES	DATE	DURATION	ACTION	
1. REGISTRATION & INDUCTION - NEW STUDENTS	19/11/2018	1 day	Students/ College	
2. REGISTRATION - RETURNING STUDENTS	21-22/11/2018	2 days	Students/ College	
3. CLASSES COMMENCE FOR ALL STUDENTS	25/11/18 - 2/3/19		14 weeks	
4. INDUSTRIAL TRAINING	25/11/18-14/3/19*		16 weeks	
• Class Start • Add/Drop Courses Start	W1 25/11/18 – 29/11/18 Mentor-mentee-Weekly (Wednesday)	1 week	Students/ Mentor/ SPRS	
• Class • Add/Drop Courses End • Last week for student late registration	W2 2/12/18 – 6/12/18	1 week		
• Class • Students' Academic Add/Drop Status Process	W3 9/12/18 – 13/12/18	1 week		
• Class	W4 16/12/18 – 20/12/18	1 week		Students
• Class • Confirmation of Course Registration	W5 23/12/18 – 27/12/18 Christmas day-25/12/18	1 week		Students/Mentor/ SPRS
• Class	W6 30/12/18 – 3/1/19	1 week		Students
• Class	W7 6/1/19 – 10/1/19	1 week		
5. MID-SEMESTER BREAK FOR ALL STUDENTS	-	-	-	
• Class	W8 13/1/19 – 17/1/19	1 week	Students	
6. MID SEMESTER EXAMINATION	18-20/1/19*	3 days	Academic/ SPP	
• Class	W9 20/1/19 – 24/1/19 Thaipusam-21/1/19	1 week	Students	
• Class	W10 27/1/19 – 31/1/19	1 week	Students	
• Class • Students Instructor Evaluation (SIE) • Courses Pre-Registration	W11 3/2/19– 7/2/19 CNY-5-6/2/19	1 week	Students/Mentor/ SPRS/SPP	
• Class • Students Instructor Evaluation (SIE) • Courses Pre-Registration (CMS) • Print Examination Slip (CMS)	W12 10/2/19 – 14/2/19	1 week	Students/Mentor/ SPRS/SPP	
• Class	W13 17/2/19 – 21/2/19	1 week	Students	
• Class • Last Date for Paying Tuition Fees	W14 24/2/19 – 28/2/19	1 week	Students	
7. REVISION WEEK	3/3/18– 9/3/19		1 week	
8. FINAL EXAM WEEKS	11/3/19 – 24/3/19 Hari Keputeraan Rasmi DYMM Sultan Johor-23/3/19	2 weeks	SPP/Students/Academic	
9. CENTRALIZED MARKING & KEY-IN MARKS	12/3/19 – 25/3/19*	2 weeks	Academic/ SPP	
10. DEPARTMENT MEETING	25/3/2019*	1 day	Academic	
11. JKA MEETING AT COLLEGE LEVEL	26-27/3/19*	2 days	Academic	
12. VALIDATION MEETING	2/4/2019*	1 day	Deputy Director of Academic	
13. SENATE MEETING	4/4/19 *	1 day	College Director	
14. SEMESTER BREAK	25/3/19-7/4/19	3 weeks	SPP/Students/Academic	

*subject to change

**Class replacement for Public Holiday will be arranged by lecturer

Fuzi
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updated by:25/11/18